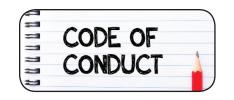
### Code of Conduct



#### Attendance:

## ATTENDANCE MATTERS

Volunteers play a pivotal role in the daily operations. It is important that you arrive on time for the day or days you are scheduled. We understand life interrupts, and ask that you notify us as soon as possible if you will not be available.

#### Personal Health:



We provide wigs and support services to children experiencing a wide array of medical conditions. Due to health challenges our children face, it is critical that you only volunteer when you are completely healthy to ensure the safety of our children.



**Dress Code:** 



Appropriate attire should never include any clothing that promotes alcohol, drug use, profanity, or material considered sexual in nature. Dress code followed is business casual.

#### **Professional Conduct:**



Volunteers should remain professional at all times. If you are given a task that you feel uncomfortable completing, please let us know and we will find a different task for you. Please refrain from cell phone use unless you have an emergency and keep your headphones home. Thank you!





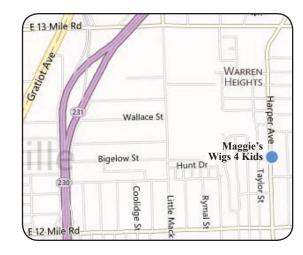
30130 Harper Avenue St. Clair Shores, MI 48082

**Our Hours of Operation** 

Tues, Fri, Sat: 9:00 AM - 4:00 PM Wed, Thurs: 9:00 AM - 7:00 PM

#### \*\*\*\*\*\*

Please stop in for a tour of **Maggie's Wigs 4 Kids Wellness Center** to see the difference we are making in the lives of Michigan children!



# Contact Us!

If you know of a child in need, please refer them to us. We help everyone, charge nothing and turn no one away.

> Phone: 586-772-6656 Fax: 586-772-6674 maggie@wigs4kids.org www.wigs4kids.org





### Volunteer Program



Volunteers are the backbone of any nonprofit organization and you truly make a difference!

Learn more about how you can donate your time, talent and treasure to support Maggie's Wigs 4 Kids of Michigan.

We accept volunteers of all ages and skill sets.

# EVERYONE has a gift they can share to help a child!

Once you're ready to join our Volunteer Team, you are invited to visit our website and complete a volunteer application.

www.wigs4kids.org We look forward to working with you!

### Volunteer Letter



Hello and welcome!

I would like to personally thank you for your consideration in donating your time and skills to **Maggie's Wigs 4 Kids of Michigan.** 

Annually, we receive over 8,000 hours of volunteer service which helped us continue our mission of providing wigs and support services to Michigan's children and their families at no charge.

When you volunteer, you serve as an organizational liaison - you represent us and together we all can have a profound impact.

We hope you find this volunteer brochure beneficial.

The Kids & I Thank You,

Maggie Varney

Maggie Varney Founder & CEO Maggie's Wigs 4 Kids of Michigan

### About Us

Maggie Varney is a licensed cosmetologist who has been in the beauty industry for over 40 years and is a successful business owner and entrepreneur for over 30 years. Maggie runs Maggie's Wigs 4 Kids of Michigan, a nonprofit, and Go Green, a socially responsible and eco-friendly full service salon. She is also a volunteer facilitator for the Look Good Feel Better program with a 30-year investment in helping the lives of women and men who experience hair loss.



Driven by passion when it was revealed that there was no place for kids to go where they could receive a wig, Maggie founded W4K in October 2003. The organization provides wigs & support services to children ages 3 to 18 at no charge throughout the state of Michigan. In 2010, we opened a Wellness Center where we offer classes, social activities, field trips, and counseling. We have grown tremendously the last few

years. It has become necessary to establish a forever home where we can DOUBLE the amount of kids we serve.



### ACTIVITIES



Our volunteers participate in a variety of activities to help us continue our mission. These include administrative tasks at our Wellness Center and volunteering at events in the community.





Our volunteers help on an individual basis. We can have smaller groups such as Girl Scouts, and we often have needs for larger groups at events. Call / email to inquire.



### Mission



Maggie's Wigs 4 Kids of Michigan is a local, grassroots 501(c)3 nonprofit that provides wigs and support services to children ages 3 to 18 at no charge throughout the state of Michigan.

Vision

Our vision has lead us to become a leading Wellness Center in Michigan where families of children diagnosed with short-or-long term hair loss can receive help at no charge, we provide allied health services, educational and professional guidance. Through these efforts, Maggie's Wigs 4 Kids of Michigan is committed to improve a child's quality of life by helping them deal with the appearance-related side effects of treatment.



Our values of integrity and sensitivity are an important part of who we are. Maggie's Wigs 4 Kids of Michigan is fully committed to community service, as well as growth and balance of the organization, by maintaining the highest quality in goods, services, and programs we provide. We ensure the highest standards in care, while respecting the dignity and privacy of our Ambassadors. Maggie's Wigs 4 Kids of Michigan is also dedicated to ensure donors that every penny given to the organization will be spent towards achieving our mission to help as many clients / Ambassadors as funding permits.