

BRITTANY E. STONE, LMSW

OBJECTIVE

Seeking an opportunity to utilize my education in Social Work, Sociology, Mental Health and practical experience by obtaining a position as a Foster Care Supervisor. Where I can utilize my experience, education and background to bring professionalism and positive results to the organization.

EDUCATION

Wayne State University

Masters in Social Work: Advance Standing

- Patrick Wanzo Endowed Scholarship Recipient
- GPA 3.85 while working two part-time jobs

Ferris State University

Bachelors of Social Work

Minor Sociology & Multicultural Relations in the U.S.

WORK EXPERIENCE

Departmental Analyst-Health Liaison Officer

August 5, 2019-Present
July 17, 2016-November 17, 2018

Michigan Department of Health and Human Services

Pontiac, MI

- Serve as health liaison advisor providing guidance, direction, and oversight of health needs and service provision of foster children within local office. – includes responding to questions, concerns, or issues.
- Attend CPS Removal Family Team Meeting to obtain all pertinent physical and mental health information of the child and family.
- Manage child Medicaid and primary care doctor. Facilitate timely enrollment and problem-solving of Medicaid Health Plans (MHP) issues.
- Assist foster care workers with the required physical, developmental, and mental health status monitoring of and documentation for foster children.
- Assist with obtaining child medical and dentals pre policy.
- Identify training areas for staff regarding the physical, developmental and mental health needs for children in care and facilitate in-office trainings.
- Establish a relationship with local health partners to provide efficient medical, dental and mental health services to foster care children.

Foster Care Supervisor-Working Out of Class **November 18, 2018-August 4, 2019**

Michigan Department of Health and Human Services

Pontiac, MI

- Directly supervise 4-5 Foster Care Specialist Staff case activity & work performance.
- Review reports (Initial Service Plan, Updated Service Plan, Court Reports, Home Studies, etc.) to ensure compliance of agency policy, procedures, & federal law.
- Attend meetings (Management Meetings, Foster Care Program Meeting, Staff Meeting, Individual, etc.) and court hearings (as needed).
- Ensure existing and new Foster Care Policies and Procedures are being implemented
- Maintain monthly Foster Care case count.
- Assist Foster Care Specialist in their professional development.

Wedding Event Coordinator

November 25, 2017- Present

Trace Events (formerly A Trace of Elegance)

Michigan

- Plan & execute event details and logistics.
- Create detailed event timeline and day-of management.
- Serve as a point of contact for vendors.
- Coordinate set-up and tear down of event.

Foster Care Specialist

April 28,2013- July 16, 2016

Michigan Department of Health and Human Services

Pontiac, MI

- Manage 15-20 foster care cases to ensure the well-being of children.
- Interview individuals, families, and referral sources to evaluate risks and assess appropriateness of referral of services. Evaluate and assess customer’s strengths and needs to determine necessary level and nature of intervention services.
- Manage all paperwork as pre requirement. Document detailed findings and reported critical information requiring immediate and long-term action.
- Activate and manage child Medicaid and primary care doctor. Assist with obtaining child medical and dentals pre policy.
- Evaluate foster child requirements and circumstances on a regular basis. Aid permanency planning for foster children.
- Attend and testify in family court hearings. Coordinate with MDHHS staff and attorneys
- Educate foster parents in child behavior modification techniques.
- Plan and conduct home and school visitations. Oversee birth family visits on a regular basis.

WORK/PROFESSIONAL GROUPS

- Primary CQI
- Oakland County Wraparound Meeting
- Mentoring Work Group
- Oakland County SED-Waiver
- Crisis Response Team
- Worker Retention Work Group

CERTIFICATE PROGRAMS

- Emerging Leadership Program
- New Supervisor Institute

AWARDS, HONORS, & SCHOLARSHIPS

Social Work Instruction-Wayne State University, Detroit, MI

Phi Alpha Honor Society

Social Work Association

Delta Zeta Sorority, Alumni

Order of Omega, Alumni

Positions held: Vice President of Membership, Treasurer, and Parliamentarian

REFERENCES

Excellent references available upon request